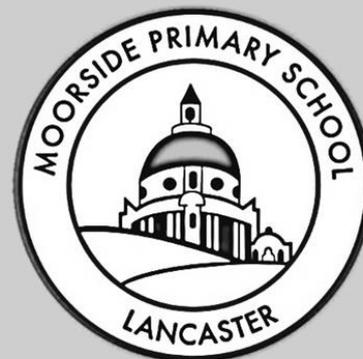


# Moorside Primary School

Bowerham Road Newlands LANCASTER LA1 4HT  
01524 66516 [www.moorside-pri.lancs.sch.uk](http://www.moorside-pri.lancs.sch.uk)



Headteacher: Mr Roger Shone

Deputy Headteacher: Mr Jonathan Whitwell

Assistant Headteachers: Mrs Alice Earnshaw & Mrs Kate Nuttall

20<sup>th</sup> March 2020

Dear Parents/Carers

## Keeping everyone safe during the coronavirus outbreak

Monday will see the beginning of our school-based childcare provision for those families who fall into the key worker categories. We must all do our bit to manage the spread of coronavirus, and I am writing to outline the steps we can all take to minimise the risk to our children, families, staff and wider community.

### ***Keeping the number of children in school to a minimum.***

"Every child who can be cared for safely at home, should be." (Government guidance)

- Only send your child into school on the days you are working. If you are a key worker but can access alternative childcare (such as the other parent working from home), please keep your child away from school.
- We are trying to reduce the number of children in each room as much as possible.

### ***Personal hygiene***

- Children should come to school having thoroughly washed before school. If possible, a new school uniform each day.
- Children should remove their school clothes as soon as they get home and, if possible, shower.
- All children will be asked to wash their hands with soap and water on arrival, before eating and at the end of the day.
- Alcohol-based hand sanitiser is available for children to use during the day.
- Tissues are available in every room.
- Any children who are seen touching their eyes, nose or mouth will be reminded to stop.
- Children will be asked to cover a cough or sneeze with a tissue then throw the tissue in a bin and wash their hands. "Catch it, bin it, kill it." If no tissue is to hand, use the crook of the elbow (sleeve) instead.
- Bring your own water bottle. This will be taken home each night to be washed.

### ***Children who feel unwell at school***

- Any child who is feeling unwell, who has a persistent cough and/or a temperature will be isolated from their peers and must be collected from school immediately. Self-isolation following Government guidelines must ensue.

### ***School environment***

- Doors will be propped open, where it is safe to do so.
- Windows will be open.
- We will have the children outside as much as possible. Please bring with you on your first day: outdoor clothes and wellies. These will stay in school. Remember to bring a coat if it looks like rain – we'll be outside anyway!
- Cleaning in school will continue out-of-hours, with disinfecting of frequently touched objects and surfaces.

### ***Breakfast club and after school club***

- Parents will no longer be able to enter the school building to drop off or collect their child(ren). Children can walk into breakfast club on their own. After school club will advise separately on their arrangements.

### ***Communication***

- All communication from now on will be electronic. Please regularly check ParentApp, Facebook and the school website.

***Out of school***

- We expect children to maintain social isolation outside of school hours as per Government guidance. This includes no play dates, visiting friends etc., even at the weekends.
- Please avoid contact with others on your way to and from school.

Yours sincerely

Alice Earnshaw  
Acting Deputy Headteacher